



AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, December 17, 2014

Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Tom Paradis, Chair
Phil Scandura, Vice Chair
Sean Berry
Lynne Corbin
Jonathan Day
Laurel Dunn
David Zimmerman

CITY STAFF:

Karl Eberhard, Staff Liaison
Michelle Book, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES.

Regular Meeting of November 19, 2014

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Dubian Residence

Address:	209 N. Bonito Street
Assessor's Parcel Number:	100-12-006
Property Owner:	Michelle Dubian
Applicant:	Larami Sandlin
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approval – Certificate of No Effect.

This is a proposal to add 400 SF to the north side of an existing 850 SF single family residence built in 1946. Materials are proposed to match existing. The project is located in the Townsite Overlay Zone and is not a contributing structure of the Townsite National Register Historic District. A Cultural Resource Study was not required for this application. This Public Hearing was noticed by on-site posting on December 2, 2014.

RECOMMENDED ACTION: Review, provide comments, and continue the item until complete plans are prepared.

2. Passenger Train Station

Address:	1 E. Route 66
Assessor's Parcel Number:	100-44-003C
Property Owner:	City of Flagstaff
Applicant:	Trevor Henry
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approval – Certificate of Appropriateness.

This is a proposal to remove and re-set the brick pavers of the platform with a sub-surface drainage system. Some new bricks will be required – proposed to be mixed in with original bricks being re-used. The project is located in the Landmarks Overlay Zone and is a contributing structure of the Railroad Addition National Register Historic District. A Cultural Resource Study was not required for this application.

RECOMMENDED ACTION: Approve – Certificate of Appropriateness.

3. Canyon del Rio

Address:	Corner of Butler Avenue and Fourth Street
Assessor's Parcel Number:	Multiple – ASM Survey No. 1983-148
Property Owner:	City of Flagstaff
Applicant:	CDRI
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Approval – Cultural Resource Study.

This is a request to accept a Letter Report Cultural Resource Study. The letter report documents that a detailed site survey, including surface inspection at 20 meter intervals, was completed in 1983 that identified one scatter site and seven isolated finds. It is believed that there is little likelihood of significant resources being present on the property. The actual report from that time cannot be found.

RECOMMENDED ACTION: Approve – Cultural Resource Study.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: January 21, 2015
- b. Future Agenda Items

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on December 10, 2014 at 3:46 p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 10th day of December, 2014.

Michelle Book, Administrative Specialist